

# Payment Form

Fax to: Payments Department +353 (1) 678 90 10.

## How to fill in this form

- Please ensure all fields are completed to ensure accurate and timely processing
- Please complete in black, ball point pen using BLOCK CAPITALS
- Please tick boxes that apply like this
- Leave boxes blank if they don't apply to you
- If you make a mistake please print a fresh page
- Do not use correction fluid
- Keep a copy for your records

# Contact details

<b>From (Company name)</b> <input type="text"/>	<b>Contact number</b> <input type="text"/>
<b>Contact name</b> <input type="text"/>	<b>Codeword</b> <input type="text"/>
<b>Date</b> (What date would you like us to process this payment on?) <input type="text" value="D D M M Y Y Y Y"/>	<b>Amount of payment</b> <input type="text"/>
<b>Debit account number</b> (What account would you like us to debit for this payment?) <input type="text"/>	<b>Amount in words</b> <input type="text"/>
<b>Currency</b> (What currency would you like us to debit your account in?) <input type="text"/>	<b>Would you like us to pay through a correspondent bank?</b> If so, please insert the intermediary bank SWIFT address below (This is optional and not a compulsory field to complete) <input type="text"/> <input type="text"/> <input type="text"/>

# Beneficiary details

<b>Beneficiary bank</b> <input type="text"/>	<b>Payment details</b> (This is optional, but mostly used for transmitting references required by the beneficiary to identify your payment. ie – invoice numbers, etc) <input type="text"/>
<b>Beneficiary bank SWIFT address or sort code</b> <input type="text"/>	
<b>Beneficiary name</b> <input type="text"/>	<b>Charges<sup>2</sup></b> <input type="checkbox"/> Shared <input type="checkbox"/> Our
<b>Beneficiary account number or IBAN<sup>1</sup></b> <input type="text"/>	<b>Payment type</b> <input type="checkbox"/> Next day value <sup>3</sup> <input type="checkbox"/> Same day value
<b>Authorised signature 1</b> <input type="text"/>	<b>Authorised signature 2</b> <input type="text"/>

<sup>1</sup>Please note IBANs are compulsory for all payments to Europe.

<sup>2</sup>In line with the new Payments Services Directive taking effect from 1 November 09, the beneficiary charging option is no longer available. The charging options OUR and SHA are available to you on all payments that require an FX.

<sup>3</sup>Only available on EURO payments crediting beneficiaries in Ireland, less than €31,000.00.

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